

# GRAND WAYNE CONVENTION CENTER

Beyond convention. Beyond expectation.™

120 W. Jefferson Blvd, Fort Wayne IN 46802 • 260.426.4100

## COMPLETE SERVICE ORDER FORM

ORDER FORM 1111

FULL NAME OF EVENT \_\_\_\_\_

EVENT DATE(S): ☐ One Day Event on: \_\_\_\_/\_\_\_\_/\_\_\_\_ ☐ Multiple Days: \_\_\_\_/\_\_\_\_/\_\_\_\_ through \_\_\_\_/\_\_\_\_/\_\_\_\_

EXHIBITOR NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

BEST CONTACT PHONE \_\_\_\_\_ FAX \_\_\_\_\_

BEST CONTACT EMAIL \_\_\_\_\_

### UTILITIES (one time per show rental rates)

QUANTITY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	Power: 120 Volt up to 20 Amps, includes Extension Cord and Power Strip	\$ 35.	\$ 50.	\$ _____
_____	Power: 208 Volt, direct connection to 208V up to 60 Amps	\$100.	\$150.	\$ _____

Any 208 or 480 Volt may have an additional electrical charge based on time involved for service installation.

**NOTE:** Grand Wayne Convention Center will not be responsible for surge in power lines. The undersigned is expected to provide their own surge protectors.

### EQUIPMENT RENTAL (one time per show rental rates)

QUANTITY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	Table: 8' x 30" — includes cover and skirt	\$ 22.	\$ 30.	\$ _____
_____	Table: 8' x 30" — not skirted	\$ 10.	\$ 15.	\$ _____
_____	Table: 6' x 30" — includes cover and skirt	\$ 22.	\$ 30.	\$ _____
_____	Table: 6' x 30" — not skirted	\$ 10.	\$ 15.	\$ _____
_____	Table: 8' Counter Height, 40" tall — includes cover and skirt	\$ 30.	\$ 40.	\$ _____
_____	Table: 8' Counter Height, 40" tall — not skirted	\$ 20.	\$ 25.	\$ _____
_____	Table: 6' Counter Height, 40" tall — includes cover and skirt	\$ 30.	\$ 40.	\$ _____
_____	Table: 6' x 18" — cloth and skirt not included and not available	\$ 10.	\$ 15.	\$ _____
_____	Table: 36" round x 40" tall — cloth and covering not included and not available	\$ 25.	\$ 40.	\$ _____
_____	Table: 42" round — cloth and covering not included and not available	\$ 25.	\$ 40.	\$ _____
_____	Chair: extra — 2 chairs included, complimentary	\$ 4.	\$ 10.	\$ _____
_____	Bar Stool: 28" tall	\$ 25.	\$ 40.	\$ _____

### TECHNOLOGY EQUIPMENT (daily rental rates)

QUANTITY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	Video display, 23", includes cable	\$ 55.	\$105.	\$ _____
_____	Video display, 32", includes cable	\$140.	\$190.	\$ _____
_____	Video display, 55" with stand, includes cable	\$315.	\$365.	\$ _____
_____	Video display, 65" with stand, includes cable	\$375.	\$425.	\$ _____
_____	Video display, 70" with stand, includes cable	\$465.	\$515.	\$ _____
_____	Telephone Line - Analog	\$ 75.	\$125.	\$ _____

### TECHNOLOGY SERVICES (daily rental rates)

QUANTITY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	Internet: Complimentary WiFi for GWCC Guests — (No guarantee)	No Charge/Free	—	—
_____	Internet: Wired Broadband, 1.5 Mbps — Guarantee (per device)	\$100.	\$150.	\$ _____
_____	Internet: Wired Broadband, 5 Mbps — Guarantee (per device)	\$300.	\$350.	\$ _____
_____	Internet: Wired Broadband, 10 Mbps — Guarantee (per device)	\$600.	\$650.	\$ _____
_____	Other: _____			\$ _____

**SUBTOTAL:** Electrical, Tables, and Technological Services: \$ \_\_\_\_\_

Indiana Sales Tax of 7% \$ \_\_\_\_\_

**TOTAL EQUIPMENT and SERVICES:** \$ \_\_\_\_\_

### PAYMENT:

Credit Card Type: ☐ MasterCard ☐ Visa ☐ AmEx ☐ Discover

Account Number: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ Exp.: \_\_\_\_/\_\_\_\_ CVC: \_\_\_\_\_

Cardholder's Name (as it appears; please print) \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

**SUBMIT FORM and/or SEND QUESTIONS to** [info@grandwayne.com](mailto:info@grandwayne.com) or call 260.426.4100.

Grand Wayne Convention Center's FAX: 260.4209080

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ELECTRICAL, TABLES, SEATING, TECHNOLOGICAL SERVICES

**COMPLETE SERVICE ORDER FORM**

ORDER FORM 1111



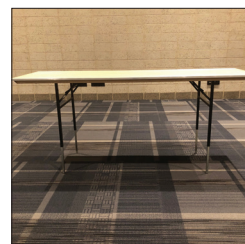
QUANTITY Power: 120 Volt up to 20 Amps, w/ Extension Cord and Power Strip



QUANTITY Power: 208 Volt, direct connection to 208V up to 60 Amps



QUANTITY Table: 8' x 30" — includes cover and skirt



QUANTITY Table: 8' x 30" — not skirted



QUANTITY Table: 6' x 30" — includes cover and skirt



QUANTITY Table: 6' x 30" — not skirted



QUANTITY Table: 8' Counter Height, 40" tall — includes cover and skirt



QUANTITY Table: 8' Counter Height, 40" tall — not skirted



QUANTITY Table: 6' Counter Height, 40" tall — includes cover and skirt



QUANTITY Table: 6' x 18" — cloth and skirt not included and not available



QUANTITY Table: 36" round x 40" tall: cloth & covering not included, not available



QUANTITY Table: 42" round: cloth & covering not included, not available



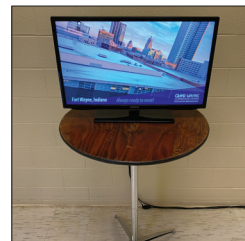
QUANTITY Chair: extra — 2 chairs included, complimentary



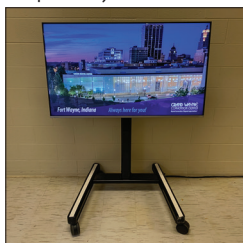
QUANTITY Bar Stool: 28" tall



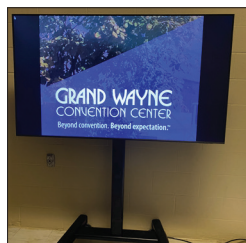
QUANTITY Video display, 23", includes cable



QUANTITY Video display, 32", includes cable



QUANTITY Video display, 55" with stand, includes cable



QUANTITY Video display, 65" with stand, includes cable



QUANTITY Video display, 70" with stand, includes cable



QUANTITY Telephone Line - Analog



QUANTITY Internet: Wired Broadband, 1.5 Mbps — Guarantee (per device)



QUANTITY Internet: Wired Broadband, 5 Mbps — Guarantee (per device)



QUANTITY Internet: Wired Broadband, 10 Mbps — Guarantee (per device)



Internet: Complimentary WiFi for GWCC Guests — (No guarantee)